

# Manage Flow Notifications Dialog

When email notifications are enabled, flow owners and collaborators can configure the delivery of emails to interested stakeholders based on the success or failure of jobs executed within this flow. From the flow menu, select **Email notifications**.

**NOTE:** This feature requires access to an SMTP server to send emails. For more information, see *Enable SMTP Email Server Integration*.

## Settings Tab

In the Settings tab, you configure the types of jobs that generate success or failure emails for jobs executed in this flow.

The screenshot shows a dialog box titled "Manage notifications for 2013 POS" with a close button (X) in the top right corner. Below the title, there are two tabs: "Settings" (selected) and "Watchers". Under the "Settings" tab, there are two rows of settings. The first row is "Receive job failure emails" with a dropdown menu set to "Only from scheduled jobs". The second row is "Receive job success emails" with a dropdown menu set to "Never". At the bottom right of the dialog, there are two buttons: "Cancel" and "Save".

**Figure: Manage Flow Notifications - Settings tab**

These settings apply to jobs executed on the flow. Default settings are inherited from the workspace settings. For more information, see *Workspace Settings Page*.

- **Receive job failure emails:** Select the type of jobs that generate emails when they fail.

| Setting                  | Description                                                                                                                                                                                 |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| From any job             | Emails are generated for any type of job from this flow when it fails.                                                                                                                      |
| Only from scheduled jobs | Emails are generated when a scheduled job from this flow fails.                                                                                                                             |
| Only from manual jobs    | Emails are generated when a manual job from this flow fails.<br><div style="border: 1px solid green; padding: 5px; margin: 5px 0;"><b>Tip:</b> Jobs executed via API are manual jobs.</div> |
| Never                    | Emails are never generated when jobs from this flow fail.                                                                                                                                   |

- **Receive job success emails:** Select the type of jobs that generate emails when they succeed. See above for options.

## Watchers Tab

In the Watchers tab, you can add or remove email addresses for interested stakeholders to receive email notifications.

**Tip:** Any flow collaborator can add or remove watchers from this list.

Manage notifications for 2013 POS ×

Settings
Watchers

Watchers are the people receiving email notifications about this flow activity.

| Flow collaborators                                                                                             | Watching                            | Others                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Administrator ( <span style="background-color: #f0f0f0; border: 1px solid #ccc; padding: 2px 10px;"> </span> ) | <input checked="" type="checkbox"/> | <p style="margin-bottom: 5px;">Non-collaborators receive notifications but are not able to access the flow or see job details</p> <div style="display: flex; align-items: center; margin-bottom: 5px;"> <input style="flex-grow: 1;" type="text" value="Enter a new email"/> <input style="margin-left: 10px; background-color: #4a7ebb; color: white; padding: 5px 10px;" type="button" value="Add"/> </div> <div style="display: flex; align-items: center; margin-bottom: 5px;"> <span style="flex-grow: 1;">joe@example.com</span> <span style="margin-left: 10px; color: #4a7ebb; font-size: 1.2em;">✕</span> </div> |

Cancel
Save

**Figure: Manage Flow Notifications - Settings tab**

### Flow collaborators:

By default, the flow owner and all collaborators receive any email notifications for any job executed for this flow.

Click the checkbox next to the name and email address to toggle whether that collaborator receives flow email notifications.

### Others:

For non-collaborators, you can insert email addresses to receive email messages for jobs from the flow. Enter a valid email address and click **Add**.

To remove a non-collaborator, click the Trash icon next to the address.

**Tip:** Email recipients can remove themselves from receiving notifications on flow jobs using a link at the bottom of the email.

To apply your changes, click **Save**.